2015 Application

Postgraduate Programmes in Health Sciences
Application process

A1: Application for Award Entry (this form)
Note: This is for new students only or those transferring to a new programme. If you are continuing with your studies in the same programme skip to A2.
Send your completed Application Form and all certified supporting documents to Applications Administrator, College of Education office. (Copies must be certified as a true and accurate copy by a JP, solicitor, Notary Public, Officer of the issuing institution or school principal.)

A2: Application to Enrol (ATE) (from 1 October 2013)
Download the Guide to Enrolment. These are available from mid-September on our website www.canterbury.ac.nz/enrol/apply
Apply To Enrol (ATE) at www.canterbury.ac.nz/enrol/apply. Applications to enrol for 2014 open on 7 October 2014.
You will be emailed an Enrolment Confirmation Letter. Please check your courses, semester indicators and site codes.

B: Enrolment Offer (will be emailed to you)
Your enrolment will not proceed until both of the above processes have been completed.
An Enrolment Offer will be sent to you via email once Admission to the University programme and courses, and all other requirements have been met.
You must accept or decline the Enrolment Offer. Ensure you check your courses, semester indicators and site codes before accepting the offer.
Once you have accepted the Enrolment Offer and paid your fees*, an email will confirm that you are enrolled (ENR Status).
The email will advise you of details for the Canterbury Card and your timetable for on-campus courses. Distance materials will be available once you are fully enrolled (normally two weeks prior to course start).

Additional notes
To find your fees visit www.canterbury.ac.nz/courses. A Student Services Levy is also payable each year.
See www.canterbury.ac.nz/enrol/fees/ for more information and page 6 and 7 of this document for rebate information.
*To pay by Student Loan you must first apply to StudyLink. Please see Useful Contacts on page 8. You should apply now, indicating that you authorise fees to be paid to UC on the Loan Application. International students please refer to page 11 of this form.
Application

1. Personal details

   Have you ever been enrolled at the University of Canterbury?  ○ No  ○ Yes
   UC Student ID number  ______________________  (If known. A Student Number will be given to you when you Apply To Enrol.)
   Legal surname/Family name  ____________________________________________________________
   Legal first name(s)  ________________________________________________________________
   Preferred name  _________________________________________________________________
   Previous name  (If changed)  _______________________________________________________
   Date of birth: (dd/mm/yyyy)  ____________  Gender:  ○ Male  ○ Female
   Current NZ address  ________________________________________________________________
   Postcode  ______________________
   Phone  ______________________  Mobile  ______________________
   Email  ______________________

   We will communicate with you via this email address; then your student email once you are fully enrolled.
   Note: You must notify the University if your details change.

2. Qualification choice

   ○ Full-time  ○ Part-time

   Do you wish to begin study in:  ○ Semester 1 (February)  ○ Semester 2 (July)  ○ Summer (Nov or Jan)

<table>
<thead>
<tr>
<th>Award/Qualification</th>
<th>Required Documentation – must be attached</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ Postgraduate Certificate in Health Sciences (including pathway to clinical teaching)</td>
<td>Certified copy of all relevant academic transcript(s) showing courses, grades and conferment of award(s).</td>
</tr>
<tr>
<td>☐ Postgraduate Certificate in Palliative Care</td>
<td>Certified copy of all relevant academic transcript(s) showing courses, grades and conferment of award(s).</td>
</tr>
<tr>
<td>☐ Postgraduate Diploma in Health Sciences</td>
<td>Certified copy of all relevant academic transcript(s) showing courses, grades and conferment of award(s).  If you are intending to complete an endorsement please indicate which one you are applying for: Early Intervention  Environment and Health  Health Behaviour Change  Health Information Management  Men’s Health  Palliative Care  No endorsement</td>
</tr>
<tr>
<td>☐ Master of Health Sciences</td>
<td>Certified copy of all relevant academic transcript(s) showing courses, grades and conferment of award(s).  If you are intending to complete an endorsement please indicate which one you are applying for: Early Intervention  Environment and Health  Health Behaviour Change  Health Information Management  Men’s Health  Palliative Care  No endorsement  Nursing pathway (note: students applying for this pathway must have also applied and been accepted into the Bachelor of Nursing at CPIT)</td>
</tr>
<tr>
<td>☐ Master of Counselling</td>
<td>Certified copy of all relevant academic transcript(s) showing courses and conferment of award(s).</td>
</tr>
</tbody>
</table>
University Entrance

If you have achieved this qualification please send in a certified copy of your University Entrance document.

3. Your Qualifications *(if applicable)*

Please list your qualifications below. Please attach certified copies of transcripts.

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Institution</th>
<th>Completed</th>
<th>Year completed/to be completed</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

4. Admission to UC

Do you hold either of the following (if no, please proceed to Q.5):

☐ NZ University or Christchurch College of Education degree  ☐ Other tertiary qualification

If you have an “Other Tertiary Qualification” you will require ad eundem admission to the University. The College of Education will arrange for Admissions and Enrolments to process your application, you do not need to make a separate application. All applicants must pay an application fee for their ad eundem admission application to be processed.

Application fee *(Ad Eundem Statum domestic applicants only)*

I enclose the application fee of $100 which is to be paid by:

☐ Bank Draft  ☐ Cheque (payable to University of Canterbury)  ☐ Mastercard  ☐ Visa

Card number ____________  Signature ____________  Expiry date ____________

5. Current employment

<table>
<thead>
<tr>
<th>Position</th>
<th>Institution/organisation</th>
<th>Full time or part time</th>
<th>Note</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

6. Relevant professional experience

Briefly describe any relevant professional and voluntary experience (continue on a page if necessary).
8. Intended area of study

A Postgraduate Certificate consists of 60 points of study. A Postgraduate Diploma consists of 120 points of study. The Master of Health Sciences consists of 240 points of study and must include one of the following research courses: HLTH690 (120 point Thesis), HLTH695 (60 point Dissertation) or HLTH697 (90 point Thesis).

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Points</th>
<th>Sem</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLTH 401</td>
<td>Health and Healthcare in NZ</td>
<td>30</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Rebate applications must be received by the University of Canterbury before 30 October of the enrolment year of your enrolment offer.

UC Student ID number

Full legal name (first/middle/surname)

Email ____________@uclive.ac.nz or ____________

Phone ___________________ Mobile ___________________

Tick which rebate category you are applying under:

☐ Distance students (site code ‘D’) living outside 50km of the Greater Christchurch Metropolitan area

Address during enrolment

Flat/house number ____________ Street ____________

Suburb ____________ Mobile ____________ Postcode ____________

I hereby solemnly and sincerely state:

☐ THAT I will be residing at the above address during the period of my course of study and that the above address is more than 50km outside the greater Christchurch metropolitan area. (Refer to map at www.canterbury.ac.nz/enrol/fees/levy.shtml).

☐ THAT my course of study site code is “D” distance.

On request I will provide such evidence as the University of Canterbury might request to support this claim.

I understand that providing a false representation of my place of residence could have serious consequences, including the cancellation of my enrolment at the University.

☐ Part-time Education students

Evidence required: A letter from your employer (on a letterhead indicating name and telephone number) stating your title and confirmation you work as an educator for 12.5 hours or more a week.

UC will notify you of the rebate decision via email. Financial services will contact you with details on how to obtain your refund (if applicable). If you authorised payment of your Student Services Levy from your Student Loan any refund must be paid back to your account at StudyLink. All emails to current students will be sent to student email.

Declaration

I confirm the information contained in this application is true and correct.

I authorise the University to contact any person providing evidence for this application, in order to check validity.

Signature of Applicant ___________________________ Date ____________

Office Use Only

Application decision (circle one) Approved / Declined

Documents missing/requested: / /

Category: 1 2 3 Amount of rebate: $ Student advised of decision: / / Finance notified: / /

Signature Admissions & Enrolment Designated Authority:
Contact Centre
Phone toll free: 0800 VARSITY (827 748)
Email: enrol@canterbury.ac.nz
Phone: +64 3 364 2555
Fax: +64 3 364 2999

College of Education
Applications Administrator
Phone: +64 3 343 9606
Address:
College of Education Office
University of Canterbury
Private Bag 4800
Christchurch, 8140

Student Advisor
Email:
postgraduate@education.canterbury.ac.nz
Phone: +64 3 343 9606

Programme coordinators
PGCert Health Sciences
Arin Basu
Email: arin.basu@canterbury.ac.nz
Phone: +64 3 364 2987 ext. 44161
PGCert Palliative Care
Kate Reid
Email: kate.reid@canterbury.ac.nz
Phone: +64 3 364 2987 ext 8691
PGDip Health Sciences
Arin Basu
Email: arin.basu@canterbury.ac.nz
Phone: +64 3 364 2987 ext. 44161

Master of Health Sciences
Arin Basu
Email: arin.basu@canterbury.ac.nz
Phone: +64 3 364 2987 ext. 44161

Early Intervention
Kathleen Liberty
Email: Kathleen.liberty@canterbury.ac.nz
Phone: +64 3 364 2545

Environment and Health
Arin Basu
Email: arin.basu@canterbury.ac.nz
Phone: +64 3 364 2987 ext. 44161

Health Behaviour Change
Eileen Britt
Email: Eileen.britt@canterbury.ac.nz
Phone: +64 3 364 2987, ext. 7195

Health Information Management
Ray Kirk
Email: ray.kirk@canterbury.ac.nz
Phone: + 64 (3) 364 3108

Men’s Health
Jeff Gage
Email: jeffrey.gage@canterbury.ac.nz
Phone: 64 3 364 2987 ext. 7403

Palliative Care
Kate Reid
Email: kate.reid@canterbury.ac.nz
Phone: +64 3 364 2987 ext 8691

Master of Counselling
Judi Miller
Email: judi.miller@canterbury.ac.nz
Phone: +64 3 364 2987 ext. 6546

International students
Apply for admission to the University online:
https://admission.canterbury.ac.nz
Freephone in NZ: 0800 VARSITY (827 748)
Email: international@canterbury.ac.nz
Phone: +64 3 364 2555

Domestic students with International Qualifications
Complete this form. If you have any queries about admission please contact the Admissions Team at:
Email: admission@canterbury.ac.nz
Freephone in NZ: 0800 VARSITY (827 748)
Phone: +64 3 364 2555

Outside contacts
StudyLink
StudyLink handles all Student Loan, Allowance and Bursary applications.
Freephone in NZ: 0800 88 99 00
www.studylink.govt.nz